**Sophomore**

- **ATTEND** New MinerJobs Users Orientation
- **REGISTER** in MinerJobs and GoinGlobal
- **CREATE** a resume and have it reviewed
- **CHECK-OUT** career.mst.edu
- **ATTEND** a COER workshop
- **START** a “Career Development File”
- **LEARN** about different career paths
- **VOLUNTEER** or **JOIN** a design team/student organization
- **BUY** a suit or **VISIT** the suit closet
- **PREPARE** your Power Introduction
- **NETWORK!**

**Update** your resume

**RE-REGISTER** and update MinerJobs and GoinGlobal

**JOIN** campus organizations

**CONSIDER** co-op, internship, externship, & study abroad

**ATTEND** career workshops

**SCHEDULE** a practice interview

**TAKE** Strengths Quest assessment

**START** building your online brand

**RESEARCH** companies

**ATTEND** BOTH career fairs

**DEVELOP** relationships with faculty and employers

**BEGIN** a reference page

**Junior**

- **BECOME** a leader in an organization
- **UPDATE** your resume
- **RE-REGISTER** and update MinerJobs and GoinGlobal
- **SECURE** a co-op or internship
- **ATTEND** COER workshops to gain professional skills
- **SCHEDULE** a practice interview
- **ATTEND** BOTH career fairs and continue networking
- **WRITE** a cover letter
- **INVESTIGATE** Grad School
- **MAINTAIN** your online brand
- **COMMUNICATE** with your references about your job search

**Freshmen**

- **ATTEND** New MinerJobs Users Orientation
- **REGISTER** in MinerJobs and GoinGlobal
- **CREATE** a resume and have it reviewed
- **CHECK-OUT** career.mst.edu
- **ATTEND** a COER workshop
- **START** a “Career Development File”
- **LEARN** about different career paths
- **VOLUNTEER** or **JOIN** a design team/student organization
- **BUY** a suit or **VISIT** the suit closet
- **PREPARE** your Power Introduction
- **NETWORK!**

**Update** your resume

**RE-REGISTER** and update MinerJobs and GoinGlobal

**JOIN** campus organizations

**CONSIDER** co-op, internship, externship, & study abroad

**ATTEND** career workshops

**SCHEDULE** a practice interview

**TAKE** Strengths Quest assessment

**START** building your online brand

**RESEARCH** companies

**ATTEND** BOTH career fairs

**DEVELOP** relationships with faculty and employers

**BEGIN** a reference page

**Senior**

- **ADAPT** your resume to each job
- **RE-REGISTER** and update MinerJobs and GoinGlobal
- **PURCHASE** a business suit
- **ATTEND** the COER Etiquette Dinner
- **RESEARCH** average starting salaries for your major
- **ATTEND** BOTH career fairs and continue networking
- **TAKE** graduate school entrance exams
- **EVALUATE** job offers; seek assistance from COER Career Advisors if needed
- **REPORT** your post-graduation plans to COER
- **JOIN** your local alumni chapter

Career Opportunities & Employer Relations (COER)
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Facebook Career Opportunities & Employer Relations @HireMiners