Missouri S&T will hold an In-Person Career Fair!

The Spring 2023 Career Fair Schedule:
- In-Person Career Fair - Tuesday, February 21st
  - 9 AM – 3 PM
  - Gale Bullman Upper AND Lower Gym

Professional Dress is Required.
Only open to Missouri S&T Students and Alumni

Find all information (including the map) in the CF+ app

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NACE Career Readiness Competencies

The National Association of Colleges and Employers (NACE) has defined career readiness as the attainment and demonstration of requisite competencies that broadly prepare college graduates for a successful transition into the workplace. All of the NACE Career Readiness Competencies are embedded in the workshops and programs offered by COER.

- **Critical Thinking/Problem Solving**: Exercise sound reasoning to analyze issues, make decisions and overcome problems.

- **Oral/Written Communication**: Articulate thoughts and ideas clearly and effectively in written and oral forms.

- **Teamwork/Collaboration**: Build collaborative relationships with others, negotiate, and manage conflict.

- **Digital Technology**: Leverage existing digital technologies ethically and efficiently and demonstrate adaptability to new technologies.

- **Leadership**: Leverage the strengths of others to achieve common goals, and interpersonal skills to coach and develop others.

- **Professionalism/Work Ethic**: Demonstrate personal accountability, effective work habits, integrity, and ethical behavior.

- **Career Management**: Identify and articulate one’s skills, strengths, knowledge, and experiences relevant to career goals.

- **Global/Intercultural Fluency**: Value, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions.

Spring 2023 Calendar of Events

Follow us!

**Norwood 304**
Monday through Friday – 8am to 5pm
career@mst.edu – (573) 341-4343 – career@mst.edu

**JCP Suit Up Event**
Rolla JC Penny - Online
January 30th – February 3rd, 2023

**Resume Blitz**
Virtual Resume Blitz
Monday- Wednesday, February 13th – 15th
Submit your resume to career@mst.edu

**Pre-Registration Career Fair Event - Havener Atrium**
Monday, Feb. 13th from 11AM-2PM
Tuesday, Feb. 14th from 10 AM-1 PM

**Pre-Registration Career Fair Event – 305 Norwood Hall**
Wednesday, Feb. 15th – Friday, Feb. 17th
All Day Long – 8:00 AM – 5:00PM

**Headshot Studio**
Norwood 304, Check in at the Front Desk
Available: Monday – Friday, from 8:30 AM – 4:30 PM

Please Note: Event dates/times are subject to change. Some events are not included. For a complete list of events, please visit the “Events” tab on your Handshake account.
## Career & Professional Development Workshops
### Zoom Meetings & Presentations

### Resumes, Cover Letters, & AI
Learn how to prepare strong application materials to move your application past AI and into the hands of the recruiter. You will also gain a better understanding of how companies are using AI throughout their hiring process.

- **01/21**
- **02/07**
- **02/14**
- **02/17**

### Choosing the Right Internship/Co-op
Internship/Co-ops are important for your career development! Join COER as we discuss the differences between internships/co-ops and the important factors to consider when weighing your options!

- **03/08**
- **03/15**
- **03/22**

### LinkedIn Basics
Learn the basics of getting your LinkedIn started and how to make your profile work for you!

- **02/02**
- **02/05**
- **03/01**
- **03/25**

### Q&A Co-op/Internship
Registration Questions
Join Molly from COER as she answers all of your questions about internship/co-op registration and the requirements needed in an open Q&A format.

- **03/22**
- **04/05**
- **04/12**

### Networking Tips & Tricks
Learn about your opportunities to develop and maintain important career connections as a college student!

- **02/13**
- **02/14**
- **02/16**

### Build Your Job Search Toolkit
Join COER as we discuss things you should be doing to help you be successful on your job search.

- **01/23**
- **02/26**
- **03/02**

### COER Tools
Learn all that COER has to offer as we discuss the tools & services available to you. Getting started early is the key to receiving the highest return on your investment for your S&T degree.

- **01/18**
- **01/25**
- **03/01**

### *The Finer Details of Job Offers*
Join COER to go in-depth on what job offers are and the information that comes with it.

- **03/21**
- **03/28**

### *Email in the Workplace*
Learn how to operate different email systems so you are prepped and ready for the workplace.

- **04/06**
- **04/13**

### *Navigating the Career Website*
Not sure where to start? Join COER as we help you navigate our website to best benefit you and your time here at S&T.

- **03/17**
- **03/24**

### How to Stand Out to Employers at Career Fair
It’s one of the biggest career fair events in the Midwest! Are you ready?! Learn how to prepare for both our in-person and virtual fairs to stand out to employers.

- **02/06**
- **02/13**
- **02/15**
- **02/16**

### Big Interview Software
**Walk Through:**
Learn about COER’s newest resource, Big Interview! Learn how you can use it to maximize your success during job searching and interview prep!

- **12/01**
- **12/08**

### Proper Preparation for Your Interview
Join COER as we discuss the best strategies for preparing for an interview and answering interview questions to help you ace your interview!

- **03/30**
- **02/28**
- **03/07**
- **03/14**

### Making Your Best Choice: Evaluating Job Offers
Join COER as we discuss areas to consider when evaluating a job offer, and how to negotiate a higher salary along with other employee benefits!

- **03/09**
- **03/15**
- **03/23**
- **03/30**

### The Science Behind Beginning a New Job
Congrats on your new job! Now you can think about how to best transition into the organization. It can all be a little overwhelming. Here are some tips to make sure that you hit the ground running and set the stage for success.

- **04/04**
- **04/11**
- **04/18**

### Tackling Remote Employment
Telecommuting can be challenging. Learn how to succeed in this session with COER as we discuss the most common challenges for remote working.

- **04/05**
- **04/12**
- **04/19**

### *Social Media Etiquette*
Is your social media up to date and ready for employers to see? Join COER to know what to update, change & look for when it comes to your social media.

- **02/01**
- **02/08**
- **02/15**
- **02/29**

### *Editing Your Resume for Passing ATS Tracking*
Companies have computer systems that will omit your resume automatically – will yours? Join COER to see what you can do to tailor your resume to pass ATS tracking.

- **02/08**
- **02/15**

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**Presentation dates and times can be found in Handshake under the events tab**

**TIME KEY**

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<th>10:00AM</th>
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*New Presentations*