

Alex Miner

career@mst.edu • (573) 341-6238 • <http://linkedin.com/in/alex-t-miner>

Education

Missouri University of Science and Technology May 2025
B.A. History **GPA: 3.5/4.0**
Minor: Spanish

Experience

Missouri University of Science and Technology Rolla, MO
Study Abroad Participant Aug – Dec 2023

- Successfully adapted to new culture and living environment
- Communicated effectively with people of diverse interests, values, and perspectives
- Improved Spanish language skills through daily interactions with local people
- Analyzed business situations and work projects from a different cultural frame of reference
- Learned to identify social and political implications of decisions and to be resourceful in accomplishing projects
- Adapted to rapidly changing situations and learned to allocate time differently
- Gained valuable historical, cultural, and political knowledge of host country through formal tours, social gatherings, and independent research

Missouri University of Science and Technology Rolla, MO
Public Relations Officer – Women in Business Organization Jan – May 2023

- Coordinated with five Executive Board members to develop fundraising ideas
- Generated marketing plan and created materials for fundraising events
- Maintained contacts with local newspaper, radio, and television personnel
- Attended monthly organization meetings and recruited new members

Missouri University of Science and Technology Rolla, MO
Resident Assistant – Residential Life Department Aug 2022 – May 2023

- Developed community of 35 women and advised them on personal and academic issues
- Assisted floor leaders in planning programs and community activities
- Performed weekly safety and security rounds for complex of 900 students
- Completed administrative reports for supervisory communication and building occupancy
- Promoted diversity issues through programming and community development

Missouri University of Science and Technology Rolla, MO
Participant – Chancellor’s Leadership Academy Jan – Dec 2022

- Acquired valuable leadership skills through interactions with the chancellor and alumni
- Participated in team-building activities and service projects
- Learned public speaking skills through weekly presentations made to groups of 25-35 people

Skills

-Adobe Photoshop -Microsoft Word -Microsoft Excel -Microsoft PowerPoint
-Microsoft Publisher -Microsoft Outlook -Adobe InDesign

Honors & Activities

- Missouri University of Science and Technology Spanish Club - **Secretary**
- Missouri S&T Chapter of Toastmaster’s International - **Member**
- Missouri S&T Intramural Women’s Softball - **Captain**